

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the ELECTRONIC Public Board Meeting held on Wednesday, April 21, 2021 at the Catholic Education Center.

PRESENT: Trustees: Martin Drainville t/c
Elizabeth King t/c
Colleen Landers t/c
Denis Lincez t/c
Steve Malciw t/c
Ron MacInnis, t/c
Fred Salvador
Glenn Sheculski t/c
Stan Skalecki t/c

Student Trustee: Micah Aguinaldo t/c

Administration: Tricia Stefanic Weltz, Director of Education t/c
Keld Scott, Superintendent of Business t/c
Daphne Brumwell, Superintendent of Education t/c
Jennifer Dunkley, Superintendent of Education t/c

Staff: Michele Mahaffy, Executive Assistant and Recorder

Regrets: Nil

Guests: Nil

A. CALL TO ORDER

A.1 OPENING PRAYER

The opening prayer was recited. The Chair acknowledged that we were on the Traditional Territory of the Ojibway and Oji-Cree people of the Mattagami First Nation, located in Treaty 9 and acknowledged that others were joining us from additional treaty territories of the Cree, Ojibway, Algonquin, and the Metis.

B. ROLL CALL – All Present

C. DECLARATIONS OF CONFLICT OF INTEREST – Nil

D. APPROVAL OF AGENDA

Motion

MOVED BY: S. Malciw
SECONDED BY: G. Sheculski

Resolution 21-43

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the public board meeting as amended.

Carried

E. APPROVAL OF MINUTES

Motion

MOVED BY: C. Landers

Resolution 21-44

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – March 24, 2021

Carried

F. DELEGATIONS – Nil

G. POLICY

G.1 B-8 Purchasing

Motion

MOVED BY: R. MacInnis

Resolution 21-45

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-8 Purchasing* at second and third reading.

Carried

G.2 E-1 Access to School and Board Premises

Motion

MOVED BY: M. Drainville

Resolution 21-46

SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-1 Access to School and Board Premises* at second and third reading.

Carried

G.3 E-32 Equity and Inclusive Education

Motion

MOVED BY: G. Sheculski

Resolution 21-47

SECONDED BY: S. Skalecki

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-32 Equity and Inclusive Education* at second and third reading.

Carried

G.4 E-34 Safe Schools

Motion

MOVED BY: E. King

Resolution 21-48

SECONDED BY: C. Landers

G. POLICY – continued

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-34 Safe Schools* at second and third reading.

Carried

G.5 P-5 Criminal Background Checks

Motion

MOVED BY: S. Skalecki

Resolution 21-49

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-5 Criminal Background Checks* at second and third reading.

Carried

G.6 P-6 Teacher Hiring – Conflict of Interest

Motion

MOVED BY: G. Sheculski

Resolution 21-50

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-6 Teacher Hiring – Conflict of Interest* at second and third reading.

Carried

G.7 P-9 Recruitment and Selection

Motion

MOVED BY: D. Lincez

Resolution 21-51

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-9 Recruitment and Selection* at second and third reading.

Carried

G.8 P-13 Employee Support Program

Motion

MOVED BY: R. MacInnis

Resolution 21-52

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-13 Employee Support Program* at second and third reading.

Carried

H. PRESENTATIONS AND REPORTS

H.1 Presentations

H.1.1 Powerschool – Glen Nakashoji, Manager of Information & Communication Technology Services

T SWeltz welcomed the presenter with gratitude and praise for his leadership and the improvement of the board's information technology systems.

G. Nakashoji presented an overview of past operations and systems including the challenges some of these aged systems presented. He shared the business case that was put together to seek out a new system. He stated team was really looking for a one-solution system to meet all needs including, Finance, Human Resources, Payroll and an ON SIS database. The two contenders were Edsemblis and Atrieve/Powerschool. The latter brought the ability to incorporate Finance, HR, Payroll and a call-out system. Investment-wise, the new integrated system will see savings of about \$100,000 over a five-year period. The presenter reviewed the *Present Mode* and *Future Mode of Operations*. He reviewed implementation dates from past to present; May 2020 to April 2021 for the Atrieve side and May to August 2021 to launch the Student Information System (SIS) side, Powerschool. He commended his team and would like to recognize staff who have worked very hard implementing this while still performing their regular duties. G. Nakashoji reviewed the current plans to go live in September with the SIS. He shared his excitement of the new learning opportunities and the advancement of a more automated system. Trustee MacInnis and Drainville along with Chair Salvador thanked the presenter and the team for all their hard work.

H.1.2 Indigenous Education Plan – Kristine Arthur, Supervisor of Indigenous Education

D. Brumwell introduced presenters Ryan Plante and Vicky Chilton, Indigenous Support Workers with NCDSB, and their lead, Kristine Arthur, highlighting their creativity and commitment.

K. Arthur provided an overview of the presentation built by her and her team and introduced her team members, Indigenous Support Workers Ryan Plante and Vicky Chilton. The team took turns speaking about the Indigenous Education Plan. This included the Indigenous Education Landing Page, which can be accessed through the Board website, community partnerships and the role the Child and Youth Worker (CYW) plays in the social and emotional well-being of students. They spoke on the team's virtual shift in the delivery of programming due to the pandemic and travel restrictions. This shift included virtual small groups and student support, virtual classroom support, a *Virtual School Family Engagement Night* and an *Indigenous Learning Series* with community partners. In addition the team spoke about this year's outdoor education, student attendance and engagement, and training and professional development which included an overview of four sessions; two past and two future. The Chair and trustees thanked the group and commended the incredible amount of work they have done; learning should be fun and this work proves that; providing adult learning as well.

H.2 Reports

H.2.1 Student Trustee – Micah Aguinaldo

M. Aguinaldo presented her report to the Board of Trustees and highlighted the following:

- Teachers of the Month, Mr. Mitchell Reid and Mr. Gauvin
- Two classes, Mr. Gauvin's construction class with their garden box project and Ms. John's Grade 9 religion class' food drive
- A student initiative by Abigail Belisle. Abigail initiated a fundraising event to provide female sanitary items to homeless shelters after discovering the need the community. A very successful initiative.
- Wellness visit: with the help of Mr. Buhler and the Gadzala family, a few past students of Mr. Gadzala made and delivered an Easter Basket and well wishes to Mr. Gadzala.

Chair Salvador thanked Micah for her always interesting and fun presentation.

H.2.2 Audit Committee – Nil

H.2.3 Indigenous Education Advisory Council - Nil

H.2.4 Special Education Advisory Committee (SEAC)

Trustees reviewed the minutes from the February 24, 2021 SEAC meeting. Trustee Skalecki expressed his admiration of the training and work that goes into special education and commended the team.

H.2.5 Supervised Alternative Learning – Nil

H.2.6 Transportation – Nil

H.2.7 Program – Nil

H.2.8 Business

- Personnel Update, Keld Scott, Superintendent of Business

The Board of Trustees reviewed the latest *Personnel Update* which included two retirements, one resignation and a request for leave. Director Weltz thanked teacher Louis Clausi for his decades of service and wished him happiness and good health in his retirement. Superintendent Brumwell recognized retiring educational assistant Lorraine Davies wishing her all the best and expressing she will be fondly remembered by students and staff in Kirkland Lake.

- Plant Tenders, Keld Scott, Superintendent of Business

K. Scott presented and reviewed the closed tenders and winning bids. He added that contingency costs have been added as per standard practice. The tenders will be brought forth under *Motions* today. The presenter engaged in a question and answer period with trustees.

H.2.9 Director of Education – 2021-22 School Calendar Update

Director Weltz revisited the 2021-22 school year calendars as additional guidance from the Ministry had been received after the last presentation to the Board. The new direction was the requirement of three PA days at the beginning of the school year requiring the movement of one PA day to join the previously scheduled two. This only impacts the first day of school for students which is now September 2, 2021. The remainder of the previously presented calendars remain the same. Submission to the Ministry will be made by May 7, 2021.

H. **REPORTS** – continued

H.2.10 **Chair/Vice-Chair** – AGM, May 1, 2021, Fred Salvador, Chair

Chair Salvador reminded trustees of the OCSTA AGM, May 1, 2021. He reviewed the proxy protocol if a trustee cannot attend. Trustee Landers confirmed that the sessions are ready for the large virtual attendance but suggested trustees sign on early to avoid possibly congestion of the system at the last minute.

H.3 **Motions**

H 3.1 Carbon Monoxide and Fire Alarm Upgrades – All Sites

Motion

MOVED BY: E. King **Resolution 21-53**
SECONDED BY: G. Sheculski

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for Carbon Monoxide Detectors and Fire Alarm Upgrades – All Sites, to **All North Electric** in the amount of \$403,400.00 plus a 10% contingency in the amount of \$40,340.00 totaling \$443,740.00 plus HST.

Carried

H 3.2 Gymnasium Roof Replacement – St. Patrick School, Cobalt

Motion

MOVED BY: M. Drainville **Resolution 21-54**
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for Gymnasium Roof Replacement- St. Patrick’s School, Cobalt, to **Blanchard Roofing Company Ltd.** in the amount of \$125,520.00 plus a 10% contingency in the amount of \$12,552.00 totaling \$138,072 plus HST.

Carried

H 3.3 Second Floor Roof Replacement – OICS, Timmins

Motion

MOVED BY: R. MacInnis **Resolution 21-55**
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for the Second Floor Roof Replacement – O’Gorman Intermediate Catholic School, Timmins, to **Provost Roofing Ltd.** in the amount of \$149,000.00 plus a 10% contingency in the amount of \$14,900.00 totaling \$163,900.00 plus HST.

Carried

H 3.4 Second Floor Roof Replacement – Sacred Heart, Kirkland Lake

Motion

MOVED BY: S. Skalecki **Resolution 21-56**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the the contract for the Second Floor Roof Replacement – Sacred Heart, Kirkland Lake, to

H. REPORTS – continued

Blanchfield Roofing Company Ltd. in the amount of \$170,450.00 plus a 10% contingency in the amount of \$17,045.00 totalling \$187,495.00 plus HST.

Carried

H 3.5 Stair and Handrail Upgrades - Sacred Heart, Kirkland Lake

Motion

MOVED BY: G. Sheculski **Resolution 21-57**
SECONDED BY: S. Skalecki

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for Stair and Handrail Upgrades - Sacred Heart, Kirkland Lake, to **Norwin Contracting Inc.** in the amount of \$108,019.00 plus a 10% contingency in the amount of \$10,802.00 totalling \$118,821.00 plus HST.

Carried

H 3.6 Stair and Handrail Upgrades – St. Jerome, Kirkland Lake

Motion

MOVED BY: G. Sheculski **Resolution 21-58**
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for Stair and Handrail Upgrades – St. Jerome, Kirkland Lake, to **Norwin Contracting Inc.** in the amount of \$150,102.00 plus a 10% contingency in the amount of \$15,012.00 totalling \$165,114.00 plus HST.

Carried

H 3.7 Stair and Handrail Upgrades – St. Patrick Catholic School, Cobalt

Motion

MOVED BY: D. Lincez **Resolution 21-59**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for Stair and Handrail Upgrades – St. Patrick Catholic School, Cobalt, to **Norwin Contracting Inc.** in the amount of \$118,299.00 plus a 10% contingency in the amount of \$11,830.00 totaling \$130,129.00 plus HST.

Carried

H 3.8 Stair and Handrail Upgrades – St. Patrick School, Kapuskasing

Motion

MOVED BY: D. Lincez **Resolution 21-60**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for Stair and Handrail Upgrades – St. Patrick School, Kapuskasing, to **Norwin Contracting Inc.** in the amount of \$216,941.00 plus a 10% contingency in the amount of \$21,694.00 totaling \$238,635.00 plus HST.

Carried

H 3.9 Gymnasium Roof Replacement – St. Joseph School, South Porcupine

Motion

MOVED BY: R. MacInnis Resolution 21-61
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for Gymnasium Roof Replacement – St. Joseph School, South Porcupine, to **Provost Roofing Ltd.** in the amount of \$85,000.00 plus a 10% contingency in the amount of \$8,500.00 totaling \$93,500.00 plus HST.

Carried

H 3.10 2021-2022 School Year Calendars

Motion

MOVED BY: G. Sheculski Resolution 21-62
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2021-2022 modified elementary and secondary school year calendars and forward to the Ministry of Education for approval.

Carried

Motion

MOVED BY: R. MacInnis Resolution 21-63
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2021-2022 modified school year calendar for Bishop Belleau and forward to the Ministry of Education for approval.

Carried

I. COMMITTEE OF THE WHOLE

Motion

MOVED BY: E. King Resolution 21-64
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

J. UNFINISHED BUSINESS – Nil

K. CORRESPONDENCE – Nil

L. NEW BUSINESS - Nil

M. INFORMATION – Nil

N. FUTURE MEETINGS

Regular Board Meeting – Wednesday, May 26, 2021

O. **ADJOURNMENT**

Motion

MOVED BY:

M. Drainville

Resolution 21-65

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 7:05 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer